

Western Placer Unified School District
Regular Meeting of the Board of Trustees
December 16, 2008, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

REVISED AGENDA

2008-2009 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:20 P.M. START

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Lincoln High School Theater**

6:25 P.M.

- 2. CLOSED SESSION – Lincoln High School – Office Conference Room**
- 2.1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 S.
- 2.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

7:00 P.M.

- 3. ADJOURN TO OPEN SESSION – Lincoln High School Theater**

DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

- 3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918 Student
Expulsion #08/09 S.

Roll Call Vote:

- 3.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

4A. OATH OF OFFICE

The Superintendent will administer the Oath of Office (Certificate of Appointment) to Paul Carras and Paul Long uncontested incumbents, as elected members of the Board of Trustees to serve until the end of their terms.

4. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

Agenda

4.1 Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

4.2 Appoint A Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

4.3 Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

4.4 Develop a Schedule of Regular Meetings for the Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

4.5 Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

5. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Approve Classified Personnel Report.

5.2 Approve Certificated Personnel Report.

5.3 Approve acceptance of donation to Lincoln High School Auto Shop.

Roll Call Vote:

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jerisha Loya

7.2 Western Placer Teacher's Association – Mike Agrippino

7.3 Western Placer Classified Employee Association – Chris Hawley

7.4 Superintendent, Scott Leaman

Agenda

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

- 8.1 (A) **BOND TIMELINE AND COSTS** – Ryland (08-09 G & O Component IV-V)
•Over the last months, staff has presented the Board with updates as to certain facilities needs and the current facilities funding status of the District. On December 2, 2008, a facilities funding workshop was held and the funding source of a general obligation bond was discussed.

Previously, it was thought that the next opportunity for a district general obligation bond election would be March 2010. However, the Governor has indicated that it is highly likely that a statewide election will be held in June 2009, providing the District an opportunity to hold an election in June as well. Tonight's meeting will include discussions regarding a detailed timeline and the related activities necessary to call for a bond election on June 2, 1009. The sources of funding for related election and election planning costs will be discussed as well as a detailed timeline of activities leading to the election.

- 8.2 (I/D) **POTENTIAL BOND PROJECTS** – Allen (08-09 G & O Component IV-V)
•Staff is continuing to analyze data in an effort to fine tune the project information for the District's potential June 2009 General Obligation Bond ballot measure. Information will be shared on the latest cost estimates of various proposed projects.

- 8.3 (D) **DEFERRAL OF DEVELOPER FEES** – Ryland (08-09 G & O Component IV-V)
•At the last board meeting, public comment included a request from the public for the District to consider the deferral of developer fees on certain building projects within the District. Preliminarily, due to the District's reliance on developer fee revenue to fund the debt service on the outstanding certificates of participation, coupled with the lack of new development in the District creating a reduction in available revenue, a deferral does not seem feasible at this time.

However, further analysis could be performed regarding cash flow, specifically as it relates to the outstanding certificates of participation, to determine whether developer fee deferrals may be feasible in the future. Additionally, staff will need to further research collection procedures, clerical limitations, dependence on City/County collections and notifications, enforcement of eventual collection of fees, timelines for building/selling versus payment of fees, data base requirements, etc. in order to implement a developer fee deferral.

- 8.4 (A) **FIRST INTERIM REPORT** – Ryland (08-09 G & O Component IV-V)
•The District Board of Education shall certify in writing whether or not the District is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certifications shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127.)

In certifying the 2008/09 First Interim Report as Qualified, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. It is recognized that the statutory COLA for 2009/10 is unlikely to be funded and that the recommended COLA is 0%. As a result, the district will need to

Agenda

implement \$1,150,000 in ongoing budget reductions, or identify other available ongoing revenues, to regain a Positive certification. It is further recognized that the District will submit a detailed list of Board-approved ongoing budget reductions with the 2008/09 Second Interim Report, as needed.

8.5 (A) COMPREHENSIVE SAFE SCHOOL PLANS – Boyle (08-09 G & O Component IV-V)

•California Education Code Sections 32280 – 32288 requires all schools to have a comprehensive Safe School Plan which is updated annually through the School Based Leadership time (Site Council). The Comprehensive Safe School Plan consists of ten sections, including a section for “A safe and orderly environment conducive to learning” which is also known as the School Safety Plan. Each of the eleven schools in Western Placer Unified School District has such a comprehensive plan which has been written, reviewed, updated and approved for the SBLT’s. The binder previously presented to each member of the Board of Trustees is a copy of the Comprehensive Safe School Plan, with an update to each School’s Safety Plan, replacing what is currently under Tab 8.

8.6 (D/I) MIDDLE SCHOOL ATTENDANCE BOUNDARIES - Boyle (08-09 G & O Component I, IV-V)

•Enrollments at Twelve Bridges Middle School (TBMS) continue to grow while enrollments at Glen Edwards Middle School (GEMS) continue to grow while enrollments at Glen Edwards Middle School (GEMS) continue to decrease, due to community growth and housing development patterns. Currently there are 200 more students at TBMS than at GEMS; with expectations that the figure will grow. A proposal to adjust feeder elementary school enrollment boundaries to equalize middle school enrollments of offered for discussion. Discussions are also being calendared for community input at the affected elementary schools:
Carlin C. Coppin Elementary and Sheridan School.

8.7 (A) BOARD OF TRUSTEE VOTING REPRESENTATIVE – Leaman (08-09 G & O Component I, IV-V)

• Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The Board of Trustees is required to select one voting representative from the current Board of Trustees.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight’s meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - **January 6, 2009, 7:00 P.M., Lincoln High School Performing Arts Center**
 - **January 20, 2009, 7:00 P.M., Glen Edwards Middle School**

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 121208
Revised: 12/15/08
h:\wpfiles\board\agendas\121608

**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: Lincoln High School – Office Conference Room

Date: December 16, 2008

Time: 6:20 P.M.

1. LICENSE/PERMIT DETERMINATION
2. SECURITY MATTERS
3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
6. LIABILITY CLAIMS
7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL

- PUBLIC EMPLOYEE APPOINTMENT
 - PUBLIC EMPLOYEE EMPLOYMENT
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE
 - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS

- STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
- STUDENT PRIVATE PLACEMENT
- INTERDISTRICT ATTENDANCE APPEAL
- STUDENT ASSESSMENT INSTRUMENTS
- STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. LICENSE/PERMIT DETERMINATION
 - a. Specify the number of license or permit applications.
2. SECURITY MATTERS
 - a. Specify law enforcement agency
 - b. Title of Officer,
3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
 - b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Expulsion
Student #08-09 S

AGENDA ITEM AREA:

Action

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #08-09 S

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Public Employee Discipline/
Dismissal/Release

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:

MEETING DATE:
December 16, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

REORGANIZATION

OF

THE

**BOARD OF
TRUSTEES**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Oath of Office

AGENDA ITEM AREA:

REQUESTED BY:

Scott Leaman,
District Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

No

BACKGROUND:

The District Superintendent will administer the Oath of Office to the following members:

- Paul Carras
- Paul Long

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees accept the Oath of Office.

HA

Certificate of Appointment

STATE OF CALIFORNIA, }
 } ss.
County of Placer }

I, Jim McCauley, County Clerk-Recorder-Registrar of Voters in and for the County of Placer in the State of California, do hereby certify that upon the conclusion of the candidate filing period for the 11/4/2008 Presidential General Election, PAUL J. CARRAS was appointed to the office of Governing Board Member, Trustee Area 3 for the Western Placer Unified School District for a term of 4 years in accordance with Section 5328 of the California Education Code.

IN WITNESS WHEREOF, I have hereunto affixed my hand and seal this 12th day of September, 2008.

Jim McCauley County Clerk-Recorder-Registrar of Voters

HA 2

CERTIFICATE OF APPOINTMENT

This is to certify that

Paul J. Carras

*was appointed in lieu of the November 2008 General Election
to the Governing Board of the*

Western Placer Unified School District

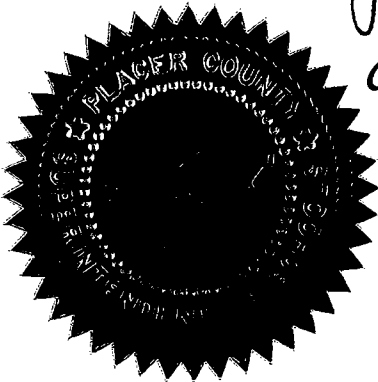
County of Placer

*In Witness Whereof, I have hereunto set my
hand and affixed my official seal*

This 1st day of December 2008

Gayle Garboliono-Mojica

*Gayle Garboliono-Mojica
County Superintendent of Schools*



4A.3

Certificate of Appointment

STATE OF CALIFORNIA, }
 }ss.
County of Placer }

I, Jim McCauley, County Clerk-Recorder-Registrar of Voters in and for the County of Placer in the State of California, do hereby certify that upon the conclusion of the candidate filing period for the 11/4/2008 Presidential General Election, PAUL M. LONG was appointed to the office of Governing Board Member, Trustee Area 1 for the Western Placer Unified School District for a term of 4 years in accordance with Section 5328 of the California Education Code.

IN WITNESS WHEREOF, I have hereunto affixed my hand and seal this 12th day of September, 2008.


County Clerk-Recorder-Registrar of Voters

CERTIFICATE OF APPOINTMENT

This is to certify that

Paul Long

*was appointed in lieu of the November 2008 General Election
to the Governing Board of the*

Western Placer Unified School District

County of Placer

*In Witness Whereof, I have hereunto set my
hand and affixed my official seal*

This 1st day of December 2008

Gayle Garboliono-Mojica

*Gayle Garboliono-Mojica
County Superintendent of Schools*



4A.6

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Elect a:

- President
- Vice President
- Clerk

AGENDA ITEM AREA:

Reorganization of the Board of Trustees

REQUESTED BY:

Scott Leaman
District Superintendent

ENCLOSURES:

Board Bylaws 9100, 9121,
9123

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

No

BACKGROUND:

Board Bylaw 9100 states the Board of Trustees shall hold an annual organization meeting within the time limits prescribed bylaw. Action will be taken to elect the following:

- President of the Board of Trustees
- Vice President of the Board of Trustees
- Clerk of the Board of Trustees

RECOMMENDATION:

Administration recommends the Board of Trustees hold its annual organization meeting and elects a President, Vice President and Clerk from among its members.

ORGANIZATION

Annual Organizational Meeting

The Board of Trustees shall hold an annual organizational meeting within the time limits prescribed by law. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint a secretary to the Board
3. Authorize signatures
4. Develop a schedule of regular meetings for the year
5. Develop a Board calendar for the year
6. Designate Board representatives

(cf. 9140 - Board Representatives)

(cf. 9320 - Meetings and Notices)

Election of Officers

The Board shall each year elect its entire slate of officers.

Legal Reference:

EDUCATION CODE

5017 *Term of Office*

35143 *Annual organizational meeting date, and notice*

35145 *Public meetings*

GOVERNMENT CODE

54953 *Meetings to be open and public; attendance*

ATTORNEY GENERAL OPINIONS

68 *Ops. Cal. Atty. Gen. 65 (1985)*

59 *Ops. Cal. Atty. Gen. 619, 621-622 (1976)*

Bylaws of the Board

BB 9121(a)

PRESIDENT

The Board of Trustees shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9100 - Organization)

The president shall preside at all Board meetings. He/she shall:

1. Call the meeting to order at the appointed time
2. Announce the business to come before the Board in its proper order
3. Enforce the Board's policies relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
5. Explain what the effect of a motion would be if it is not clear to every member
6. Restrict discussion to the question when a motion is before the Board
7. Rule on issues of parliamentary procedure
8. Put motions to a vote, and state clearly the results of the vote
9. Be responsible for the orderly conduct of all Board meetings

(cf. 9323 - Meeting Conduct)

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts and orders necessary to carry out state requirements and the will of the Board
2. Consulting with the Superintendent or designee on the preparation of the Board's agendas

(cf. 9322 - Agenda/Meeting Materials)

3. Working with the Superintendent to ensure that Board members have necessary materials and information

4.1.2

PRESIDENT (continued)

4. Subject to Board approval, appointing and dissolving all committees

(cf. 9130 - Board Committees)

5. Calling such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

6. Representing the district as governance spokesperson, in conjunction with the Superintendent

(cf. 1112 - Media Relations)

The president shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all questions before the Board.

When the president resigns or is absent or disabled, the vice president shall perform the president's duties. When both the president and vice president are absent or disabled, the clerk shall perform the president's duties.

Legal Reference:

EDUCATION CODE

35022 *President of the board*

35143 *Annual organizational meetings; dates and notice*

GOVERNMENT CODE

54950-54963 *Ralph M. Brown Act*

Management Resources:

CSBA PUBLICATIONS

Board Presidents' Handbook, revised 2002

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

CLERK

At the annual organizational meeting, the Board of Trustees shall elect a clerk from its own membership. (Education Code 35143)

(cf. 9100 - Organization)

The duties of the clerk shall be to:

1. Certify or attest to actions taken by the Board when required
2. Maintain such other records or reports as required by law
3. Sign the minutes of Board meetings following their approval

(cf. 9324 - Minutes and Recordings)

4. Sign documents on behalf of the district as directed by the Board
5. Serve as presiding officer in the absence of the president and vice president

(cf. 9121 - President)

6. Perform any other duties assigned by the Board

Legal Reference:

EDUCATION CODE

17593 Repair and supervision of property (duty of district clerk)

35038 Appointment of clerk by county superintendent of schools

35039 Dismissal of clerk

35121 Appointment of clerk in certain city and high school districts

35143 Annual organizational meetings

35250 Duty to keep certain records and reports

38113 Duty of clerk (re provision of school supplies)

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Appoint a Secretary to the Board of Trustees

AGENDA ITEM AREA:

Reorganization of the Board of Trustees

REQUESTED BY:

Scott Leaman
District Superintendent

ENCLOSURES:

Board Bylaws 9122

REQUESTED BY:

Administration

ENCLOSURES:

N/A

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

No

BACKGROUND:

Board Bylaw 9100 states the Board of Trustees shall hold an annual organization meeting within the time limits prescribed bylaw. Action will be taken to appoint a Secretary to the Board of Trustees. According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

RECOMMENDATION:

Administration recommends the Board of Trustees appoint Superintendent Scott Leaman as Secretary of the Board.

SECRETARY

The Board of Trustees shall appoint the Superintendent to serve as secretary to the Board. The secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings and shall:

1. Prepare, distribute and maintain the Board agenda
(cf. 9322 - Agenda/Meeting Materials)
2. Record, distribute and maintain the Board minutes
(cf. 9324 - Minutes and Recordings)
3. Maintain Board records and documents
4. Conduct official correspondence for the Board
5. As directed by the Board, sign and execute official papers
6. Perform other duties as assigned by the Board

(cf. 2111 - Superintendent Governance Standards)

Legal Reference:

EDUCATION CODE

35025 Secretary and bookkeeper

35143 Annual organizational meetings; dates and notice

35250 Duty to keep certain records and reports

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
<ol style="list-style-type: none">1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students2. Foster a safe, caring environment where individual differences are valued and respected.3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Authorization of Signatures

AGENDA ITEM AREA:
Reorganization of the Board of Trustees

REQUESTED BY:
Scott Leaman
District Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
December 16, 2008

ROLL CALL REQUIRED:
No

BACKGROUND:

Board Bylaw 9100 states the Board of Trustees shall hold an annual organization meeting within the time limits prescribed bylaw. As per Board Bylaw 9100, the Board of Trustees will authorize district officials as those who are authorized to sign district documents. Those officials are:

- Scott Leaman, District Superintendent
- Mary Boyle, Assistant Superintendent of Educational Services
- Bob Noyes, Assistant Superintendent of Personnel Services
- Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
- Carrie Carlson, Director of Business

RECOMMENDATION:

Administration recommends the Board of Trustees approve the above listed as authorized signers.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Develop a Schedule of Regular Meetings of 2009

AGENDA ITEM AREA:

Reorganization of the Board of Trustees

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

No

BACKGROUND:

Board Bylaw 9100 states the Board of Trustees must annually develop a Schedule of regular meetings for the upcoming year.

RECOMMENDATION:

Administration recommends the Board of Trustees adopt the 2009 Board of Trustee meeting schedule.

BOARD OF TRUSTEE MEETING SCHEDULE FOR 2009

The Board of Trustees Meet the First and Third Tuesday of each Month All Meetings begin at 7:00 p.m.

First meeting of the month will be held at the Performing Arts Theater at Lincoln High School, the Second meeting of the month is usually designated to a school site, on a every other month basis, see "Second Meeting of Month" schedule.

(See schedule below)

<p style="text-align: center;"><u>JANUARY</u> Tuesday, January 5, 2009 Tuesday, January 19, 2009</p>	<p style="text-align: center;"><u>JULY</u> NO FORMAL MEETINGS SCHEDULED FOR JULY (WORK STUDY SESSION AS NEEDED)</p>
<p style="text-align: center;"><u>FEBRUARY</u> Tuesday, February 2, 2009 Tuesday, February 16, 2009</p>	<p style="text-align: center;"><u>AUGUST</u> Tuesday, August 3, 2008 Tuesday, August 17, 2008</p>
<p style="text-align: center;"><u>MARCH</u> Tuesday, March 2, 2009 Tuesday March 16, 2009</p>	<p style="text-align: center;"><u>SEPTEMBER</u> Tuesday, September 7, 2008 Tuesday, September 21, 2008</p>
<p style="text-align: center;"><u>APRIL</u> Tuesday, April 6, 2009 Tuesday, April 20, 2009</p>	<p style="text-align: center;"><u>OCTOBER</u> Tuesday, October 5, 2008 Tuesday, October 19, 2008</p>
<p style="text-align: center;"><u>MAY</u> Tuesday, May 4, 2009 Tuesday, May 18, 2009</p>	<p style="text-align: center;"><u>NOVEMBER</u> Tuesday, November 2, 2008 Tuesday, November 16, 2008 (Thanksgiving Week, Nov. 24-28)</p>
<p style="text-align: center;"><u>JUNE</u> Tuesday, June 1, 2009 Tuesday, June 15, 2009 (Public Hearing & Budget Adoption by 6/30/09)</p>	<p style="text-align: center;"><u>DECEMBER</u> Tuesday, December 7, 2008 Tuesday, December 21, 2008 (Winter Break, Dec. 22- Jan. 2)</p>

4.4.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Committee Assignments

AGENDA ITEM AREA:

Reorganization of the Board of Trustees

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

No

BACKGROUND:

Board of Trustees will assign following committee assignments.

- Education Foundation (2)
- Farm Foundation (2)
- Wellness Committee (1)
- City Collaborative (2)
- Board Policy (2)

RECOMMENDATION:

Administration recommends the Board of Trustees accept committee assignments.

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Classified Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund/Categorical

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

5.1

ADDITIONAL HOURS

7. **Name:** Lean Avilla
Position: Food Service Assistant
Site: Lincoln High School
Hours: From 4.5 hrs to 5.5 hrs
Effective: 12/1/08

TRANSFER

8. **Name:** Linda Peterson **Effective:** 12/1/08
Position: Instructional Aide-Special Ed **Funding:** Categorical
Salary: CSEA, Range 17, Step B **Site:** Twelve Bridges Elem /
Hours: 3 hours **Creekside Oaks Elem**
Days: 10 Months/Year

5.1.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Certificated Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

December 16, 2008

CERTIFICATED/MANAGEMENT

REQUEST FOR MATERNITY LEAVE

1. LaShea Marshall, 1st Grade Teacher, Creekside Oaks Elementary

5.2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Board Acceptance of Donation
to LHS Auto Shop

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Bob Noyes 
Assist. Superintendent, Personnel Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board is asked to approve the donation of one (1) Ford G.L. Taurus, 1989, 4 door sedan to the Lincoln High School Auto Shop for students to repair, if needed, and sell vehicle to support shop activities or use as lab experience.

RECOMMENDATION:

Administration recommends the Board of Trustees accept the above donation.

53

Western Placer Unified School District

GIFT AND DONATION DOCUMENTATION

Western Placer Unified School District appreciates contributions to its programs. To ensure that donations or gifts are used for the intended purpose, a Gift and Donation Documentation Form (available through the District Office/Business Office/school site Principal) must be completed. The purpose of this preliminary review procedure shall be to help determine the appropriateness of the gift or donation and to document the donor's intent. A copy of this form will be submitted to the Superintendent's Office for Board of Trustee information and/or approval.

NAME/ADDRESS/TELEPHONE NUMBER OF DONOR:

Robert Noyes, 2608 First Street, Lincoln, CA 95648 (916) 434-2674

Gift or Donation:

Donation--One (1) Ford G.L.Taurus, 1989, 4 Door Sedan

Donated to (School/Program):

Lincoln High School Auto Shop

Intent of Gift or Donation:

Students can repair vehicle, if needed, and sell vehicle to support shop activities or use as lab experience.

Value of Gift or Donation (to be completed by the Donor):

Cash or Check (circle one)

Dollar Amount \$ N/A

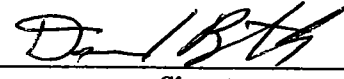
Donated Item: Yes

Estimated Dollar Value \$ \$900.00

Certification of Receipt by

Site/Program Administrator: Dave Butler or Designee

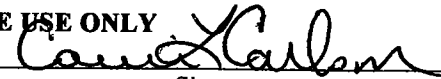
Typed Name



Signature

FOR BUSINESS OFFICE USE ONLY

Assistant Superintendent of Business & Support Services:



Signature

Revenue Code: 01-0000 - 0-8699-00 - 0000-0000-301-00

Review Comments:

Superintendent's Signature:

Board Agenda Date:

Board of Trustee Comments/Remarks:

INFORMATION

DISCUSSION

ACTION

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Bond Timeline and Costs

AGENDA ITEM AREA:

Action

REQUESTED BY:

Terri Ryland
Assistant Superintendent Business Services

ENCLOSURES:

yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

See attached

MEETING DATE:

December 16, 2008

ROLL CALL VOTE:

No

BACKGROUND:

Over the last months, staff has presented the Board with updates as to certain facilities needs and the current facilities funding status of the District. On December 2, 2008, a facilities funding workshop was held and the funding source of a general obligation bond was discussed.

Previously, it was thought that the next opportunity for a district general obligation bond election would be March 2010. However, the Governor has indicated that it is highly likely that a statewide election will be held in June 2009, providing the District an opportunity to hold an election in June as well. Tonight's meeting will include discussions regarding a detailed timeline and the related activities necessary to call for a bond election on June 2, 2009. The sources of funding for related election and election planning costs will be discussed as well as a detailed timeline of activities leading to the election.

RECOMMENDATION:

Staff recommends the Board take action regarding moving forward with the outlined steps toward calling for a vote for a general obligation bond resolution on January 20, 2009.

8.1

**Western Placer Unified School District
General Obligation Bond Election Timeline
June 2, 2009 Election (If Special Election Called)**

	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
Identify Facilities Needs & Costs	▨								
Create Bond Plan		▨							
Board Workshop - Discuss Facilities Needs & Costs			◆						
Community Survey				▨					
Finalize Bond Plan				▨					
Finalize Ballot Language				▨					
Board Meeting - Call for Election (125 Days Before Election Date)				◆					
Bond Campaign							▨		
Bond Election									◆

Key Dates	
Dec. 2, 2008	Board Workshop - Discuss Facilities Needs and Costs
Jan. 20, 2009	Board Meeting - Call for Election
Jun. 2, 2009	Election Day

8.1.1

**Western Placer Unified School District
G.O. Bond Timeline Details**

Task	Sub-Tasks	Estimated Completion Date
Community Survey	Obtain price quotes/qualifications & select survey firm	December 17, 2008
	Prepare survey questions	By January 5, 2009
	Survey community	Week of January 5, 2009
	Receive survey results	Week of January 12, 2009
Finalize Bond Plan	Use bond authorization amount based on community survey. Determine estimated tax rates and bond issuance timeline.	Week of January 12, 2009
Finalize Ballot Language	Draft ballot language based on community survey results.	Week of January 12, 2009
Board Meeting to Call for Election	Prepare Board resolution to call for ballot measure	January 13, 2009
	State bond authorization based on final bond plan	Week of January 12, 2009
	State bond projects based on identified needs and community survey.	Week of January 12, 2009
Education of Staff & Community	Educational meetings, Frequently Asked Questions Flier, Brochure	Throughout campaign

8.1.2

**Western Placer Unified School District
Estimated G.O. Bond Planning Costs**

Item	Responsibility	Estimated Cost	How Funded
Survey Firm	Drafting of survey questions, telephone survey of the community, compilation and presentation of survey results.	Up to \$20,000	From District facilities funds
Campaign Consultant	Campaign related fundraising, distribution of campaign related information, communication to the voters.	Self-funded	Through fundraising, NOT District resources
Legal Services	Drafting of bond resolution, approval of ballot language and projects list. With successful measure, acts as bond counsel for the bond issuance.	\$0 Up-front	Typically pay for bond counsel services only if the measure is successful, out of bond proceeds
Financial Advisor	Completion of bond plan, Board and community presentations, creation of factual information items (FAQ, brochure, etc.). With successful measure, acts as financial advisor for the bond issuance.	Billed hourly at \$150/hour, typically \$10,000-\$15,000	From bond proceeds if measure is successful or out of District facilities funds if the measure is not successful
Ballot Costs	N/A	Unknown, could be as much as \$1/voter (approximately 27,600 voters), depending on the number of measures on the ballot	From District facilities funds or campaign funds

8.1.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Potential Bond Projects

AGENDA ITEM AREA:

Information/Discussion

REQUESTED BY:

Cathy Allen, Assistant Superintendent
Facilities & Maintenance Services

ENCLOSURES:

No

DEPARTMENT:

Facilities & Maintenance

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 16, 2008

ROLL CALL REQUIRED:

N/A

BACKGROUND:

Staff is continuing to analyze data in an effort to fine tune the project information for the District's potential June 2009 General Obligation Bond ballot measure. Information will be shared on the latest cost estimates of various proposed projects.

RECOMMENDATION:

8.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Deferral of Developer Fees

AGENDA ITEM AREA:

Discussion

REQUESTED BY:

Terri Ryland
Assistant Superintendent Business Services

ENCLOSURES:

no

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

n/a

MEETING DATE:

December 16, 2008

ROLL CALL VOTE:

No

BACKGROUND:

At the last board meeting, public comment included a request from the public for the District to consider the deferral of developer fees on certain building projects within the District. Preliminarily, due to the District's reliance on developer fee revenue to fund the debt service on the outstanding certificates of participation, coupled with the lack of new development in the District creating a reduction in available revenue, a deferral does not seem feasible at this time.

However, further analysis could be performed regarding cash flow, specifically as it relates to the outstanding certificates of participation, to determine whether developer fee deferrals may be feasible in the future. Additionally, staff will need to further research collection procedures, clerical limitations, dependence on City/County collections and notifications, enforcement of eventual collection of fees, timelines for building/selling versus payment of fees, data base requirements, etc. in order to implement a developer fee deferral.

RECOMMENDATION:

Staff recommends the Board defer any action on the deferral of developer fees until a district general obligation bond is passed. At that time, the cash flow implications of deferring a vital revenue source could be mitigated.

8.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

First Interim Report

AGENDA ITEM AREA:

Action

REQUESTED BY:

Terri Ryland
Assistant Superintendent Business Services

ENCLOSURES:

yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

see attached

MEETING DATE:

December 16, 2008

ROLL CALL VOTE:

No

BACKGROUND:

The District Board of Education shall certify in writing whether or not the District is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certifications shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127.)

In certifying the 2008/09 First Interim Report as Qualified, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. It is recognized that the statutory COLA for 2009/10 is unlikely to be funded and that the recommended COLA is 0%. **As a result, the district will need to implement \$1,150,000 in ongoing budget reductions, or identify other available ongoing revenues, to regain a Positive certification.** It is further recognized that the District will submit a detailed list of Board-approved ongoing budget reductions with the 2008/09 Second Interim Report, as needed.

RECOMMENDATION:

Staff recommends the Board certify the First Interim Report as Qualified.

84

W-USD
 CBEDS Enrollment
 October 1, 2008

2008-2009 SCHOOL YEAR

CBEDS October 1st 2008

GRADE	TBMS	SHER	FSS	CCC	COES	GEMS	PHS	LHS	FRE	TBE	LCE	NPS	TOTAL
K		11	70	75	115				109	116	101		597
1		14	63	80	121				91	121	101		591
2		15	63	66	101				77	125	100		547
3		16	70	73	92				83	127	98		559
4		12	82	82	99				84	112	93		564
5		12	70	52	89				64	113	89		489
6	306					189							495
7	278					230							508
8	254					219							473
9							0	433					433
10							15	389				1	405
11							38	336				1	375
12							34	315				3	352
TOTAL	838	80	418	428	617	638	87	1473	508	714	582	5	6388

8.4.2

Estimated Projected
Fiscal Impact Fiscal Impact
@ Adoption @ Year End

comments

Board Action

Certificated Staffing

Increase staffing ratios to 25:1 for middle school, 28:1 at high school and suspend ratios at elementary (net of overage stipend)

Realign delivery of prep using the 40 class cap in PE for science prep in primary grades; maximize staffing in music

Eliminate independent study program at LHS

Shift a teacher from LHS to PHS when enrollment drops due to transfers

Additional high school reductions - 1.0 counselor

Account for elimination of ROTC program

Eliminate all non-teacher certificated overtime - extra assignment, psychs, OTs, Admin

4.0 HS, 1.0 MS, 3.0 K--5. Achieved no reduction at middle school level. Middle school enrollment required hiring additional FTEs, and high school enrollment should have resulted in larger reduction. Net overstaffing of 1.5FTE

\$592,000	\$422,500
\$134,300	\$65,000
\$79,000	\$79,000
\$79,000	\$26,000
\$79,000	\$79,000
\$70,000	\$70,000
\$31,000	\$31,000
\$1,064,300	\$772,500

73% achieved

Admin

Reduce admin at Sheridan

\$115,000	\$68,000
\$115,000	\$68,000

reinstated .35 FTE principal, 1.0 MAA admin

59% achieved

Classified Staffing

Align staffing at sites to current ratios: aides, campus supervision, custodial, library

Reduce custodial services 10% overall in district

Eliminate kindergarten aides in classes that have two teachers, leaving 2-hour aides in odd classrooms with no am/pm partner

Eliminate overtime unrestricted general fund, except for emergencies

Reduce clerical at each site including secretarial, office clerks, attendance clerks, health clerks - elementary only

Reduce clerical/classified and custodial staffing at Sheridan

Reduce library clerk and aide staffing until 6.5 hours per day is reached at elementary

Limit night time custodial subs to a 4-hour shift

\$97,000 added back crossing guards and campus supv at many sites;

\$0 not implemented

\$129,000 implemented

\$100,000 within budgets

\$41,000 reduction of 4.0 hours per site. Substitute usage up to compensate

\$82,000 8 hours clerical/classified support, 0.5 custodial; share with Phoenix HS

\$53,000 did not reduce 1.5 hours per day of library tech; reduced 2.0 hours of library aide only due to CSEA bargaining issues

\$25,000 within budgets

65% achieved

\$774,000	\$503,200
-----------	-----------

843

